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| Principal: Mr G.C. McCluskey B.Ed (Hons), M.Ed, PQH (NI) Telephone : Nursery Unit - 02893369812 Primary School - 02893351352 |  | OAKFIELD PRIMARY SCHOOL & NURSERY UNIT www.oakfieldprimaryschool.com |
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Friday 1 January 2021

Dear Parents / Carers,

Ref: Supporting Children of Key Workers at Oakfield Primary School

Education Minister Peter Weir has announced revised plans for schools reopening after the Christmas break.

This follows recent advice on the current situation of the epidemic, levels of transmission and numbers of cases.

On Monday 4 January 2021, no primary school pupils will be admitted to our school as primary staff are being provided time to organise online learning for the remainder of the week.

For Tuesday 5 – Friday 8 January 2021, we will be having a formal application process for Oakfield parents who are key workers and deem that they fulfil criteria listed below. The aim is to keep the number of pupils coming into school to a minimum. Applications should be made directly to myself by email, gmccluskey739@c2kni.net, by **12 Noon on Monday 4 January 2021**. Application emails should include the following information:

1. Child's name & class
2. Name of parent/parents
3. Parental contact details (email address & mobile no.)
4. Key worker role clearly defined
5. Name of employer & contact details of line manager
6. Full-time or part-time working hours

We aim to notify parents of any potential offer of places by **Monday 4 January 2021 by 5pm**. Only children with an offer of a place should attend Oakfield Primary School from **Tuesday 5 January 2021** and only when directed to do so by the Principal. School opening hours will be **9am – 1.30pm** for any eligible pupils. Our school will not be able to operate a normal school day as we are already operating with a reduction in staff due to self-isolation etc.

Important criteria to consider

A list of key workers, issued by the Department of Education is listed overleaf.

Only children with **BOTH** parents working as key workers, and **both parents out at work at the same time** should consider making an application. In single parent families, the individual parent **MUST** be a key worker.

Children attending will be required to wear their school uniform.

G. McCluskey (Principal)

1. Definition of key workers:

- Health and Social Care. This includes doctors, nurses, midwives, paramedics, social workers, home carers and staff required to maintain our health and social care sector;
- Education and childcare. This includes pre-school and teaching staff, social workers and those specialist education professionals who will remain active during the Covid-19 response;
- Public safety and national security. This includes civilians and officers in the police (including key contractors), Fire and Rescue Service, prison service and other national security roles;
- Transport. This will include those keeping air, water, road and rail transport modes operating during the Covid-19 response;
- Utilities, and Communication. This includes staff needed for oil, gas, electricity and water (including sewage) and primary industry supplies to continue during the Covid-19 response, as well as key staff in telecommunications, post and delivery, banking and waste disposal;
- Financial Services - This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure);
- Food and other necessary goods. This includes those involved in food production, processing, distribution and sale, as well as those essential to the provision of other key goods (e.g. hygiene, medical, etc.);
- Retail. This includes those workers who have been working throughout the pandemic in food retail, for example, and will now extend to those working in other retail businesses permitted to operate by the Executive from June 2020;
- Other workers essential to delivering key public services such as the National Crime Agency; and
- Key national and local government including those administrative occupations essential to the effective delivery of the Covid-19 response.