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OAKFIELD PRIMARY SCHOOL
& NURSERY UNIT

www.oakfieldprimaryschool.com

Wednesday 26 August 2020

Welcome back to all

We are really looking forward to welcoming the remainder of our children, parents and staff back to Oakfield Primary School & Nursery Unit. It has been wonderful having our P7 pupils with us since Monday.

Class entry and exit arrangements

Our Nursery Unit - P7 classes will enter and leave our school building at various points and staggered times. Nursery Unit children will enter via the black Nursery Unit gate, with parents remaining outside our school building at all times. Both P1 classes and Mr Acheson's P3 class will also enter via the black Nursery Unit gate. Mrs Kirkpatrick's P2 class will enter and leave via the lower entrance. Mrs Graham's class will use our main upper entrance. Miss Gilmour, Mrs McMaster, Miss McIlwaine, Miss Logan and Mrs Moore's classes will all be using their fire doors for entry and exit. Mrs McAllister's class will use their main entrance door. We ask that parents adhere strictly to the staggered drop off and collection times as relisted below. There will be no playground supervision in the mornings before school. At both arrival and collection times, parents are prohibited from entering the school buildings. Please telephone our main office on 02893351352 to speak to our school secretary, Mrs Craig, if required. A drop-off container will be placed outside our main entrance, for exchange of any necessary documentation, but we would hope that most information will be exchanged electronically.

School uniform

As Coronavirus can land on fabrics and remain there for some time, parents are encouraged to regularly wash and change their children's uniform. No school ties are required during September 2020 as these can be a source of contamination. White shirts or white polo shirts may be worn for ease of frequent washing. No shoes with shoelaces please, unless the children can tie them by themselves. No P.E. kits will be required at this stage. PPE should **not** be worn by children, but staff may need to wear gloves, aprons, masks or visors for certain tasks.

Car parking & children's safety

May I politely remind all those who leave off and collect children, that the school car park is not to be used for this purpose. We continue to have the use of the Oakfield Community Centre car park and we have a safe footpath which links this car park to the school playgrounds. We have been informed that Carrickfergus Grammar School will be using the facilities at Oakfield Community Centre from 1 September 2020 and therefore the Community Centre car-park may be more congested than usual.

No school bags or lunch boxes

Department of Education guidance discourages children from bringing items from home to school and vice versa. That is why many teachers have asked for a separate set of equipment to be brought to school at the start of this year and safely stored there. To facilitate this further, no schoolbags or lunch boxes will be permitted in school initially, in August/September 2020. Items to bring on the first day, as per list with report, should be brought in a plastic bag, which will not be returned home. No canteen facilities are available during August but school meals will be available from Tuesday 1 September 2020. Initially, we ask that all lunches are brought in a disposable bag during this restart period.

School Information Forms

The annual school information forms have been emailed today, Wednesday 26 August 2020, to parental email addresses. Please complete and reply (mcraig913@c2kni.net) as soon as possible as it is essential that we have current contact details and permissions. If you are experiencing difficulty with this email or have not received it, please contact Mrs Craig on 02893351352.

Seesaw App 2020/21

All teaching staff will set up their new Seesaw class accounts by Tuesday 1 September 2020. On this date, children will receive their new QR code to access Seesaw. We ask you to download the Seesaw app so that you can receive assigned homework, class-related posts/reminders and photographs. We plan to use Seesaw as a predominant form of electronic communication during this term. Please note that on Friday 4 September 2020, all Seesaw accounts from last year will be archived and therefore you will be unable to access these after this date.

Public Health Advice guidance on dealing with suspected COVID-19 cases in schools

Any pupil who exhibits symptoms associated with COVID-19 should **not** attend school. Symptoms include, persistent new cough, high temperature and loss of taste and/or smell. Pupils will be required to self-isolate if they are identified as close contacts of cases and to obtain a test for COVID-19 if they develop symptoms. If anyone becomes unwell with Covid19 symptoms in school, they must be isolated and sent home immediately, alongside any family members also in school. If they have symptoms of coronavirus or a positive test, they will need to stay at home for at least 10 days; if they live with someone who has symptoms or a positive test, they will need to stay at home for 14 days from the day the first person in the home started having symptoms; however, if they develop symptoms during this 14-day period, they will need to self-check in accordance with Test and Trace guidance and stay at home for 10 days from the day their symptoms started (regardless of what day you are on in the original 14-day period); 10 days after the symptoms started, if they do not have a high temperature, they do not need to continue to self-isolate. If they still have a high temperature, keep self-isolating until their temperature returns to normal. (DE guidance 13.8.20)

If any child is absent from school for any reason, the school will need to be informed of the reason for their absence before they can be readmitted to school. This can be done via Seesaw or contacting the school directly.

August/September 2020 restart schedule

Primary 7 Full Classes	Monday 24 th August 2020 - Friday 28 th August 2020 Monday 31 st August 2020 Tuesday 1 st September 2020 onwards	9am-12.20pm each day (no canteen facilities) Bank holiday - school closed 9am - 2.00pm each day
Primary 1-6 Full Classes	Thursday 27 th August 2020 Friday 28 th August 2020 Monday 31 st August 2020 Tuesday 1 st September 2020 onwards Please adhere strictly to these timings to ensure minimum contact as per restrictions.	<u>Staggered Arrival and collection times</u> P1 9am - 12noon (no canteen facilities) P2 9.10am-12.10pm(no canteen facilities) P3 9.10am-12.10pm (no canteen facilities) P4 9am-12.05pm (no canteen facilities) P5 9.20am-12.30pm (no canteen facilities) P6 9.20am-12.30pm (no canteen facilities) Bank holiday - school closed <u>Staggered Arrival and collection times</u> P1 9am - 12 noon (1.9.20 – 18.9.20) P1 9am – 1.40pm (21.9.20 – 30.9.20) P2 9.10am-1.50pm P3 9.10am-1.50pm P4 9am-2.00pm P5 9.20am-2.20pm P6 9.20am-2.20pm

